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**MEMORANDUM FOR: Director of Logistics**  
**SUBJECT : Air Conditioner for Staff Vehicle**

1. This memorandum contains a recommendation for the approval of the Director of Logistics. Such recommendation is contained in paragraph 2.
2. It is requested that approval be given to procure and install an air conditioner in the Ford Sedan Staff Car assigned to the Agency detachment at Edwards Air Force Base, California. Approximate cost of the air conditioner including installation is estimated to be \$320.
3. The extremely high temperatures experienced at Edwards Air Force Base, located in the Mojave Desert, warrants such installation. Temperatures range between 100 and 130 degrees May through September with many days in July and August at sustained 130 degrees.
4. Air conditioning in this vehicle is considered essential for the following reasons:
  - a. Transportation of high-ranking civilian and military personnel on base inspection and orientation tours.
  - b. Transportation of these personnel to and from commercial air facilities, a distance of approximately 40 miles.
  - c. Sustained periods of use on the flight line preparatory to operational and training missions.
  - d. Use as backup in the event the Personal Equipment van refrigerator unit becomes inoperable.

(Signed) Jack C. Ledford

**JACK C. LEDFORD**  
**Colonel USAF**  
**Assistant Director**  
**(Special Activities)**

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The recommendation contained in  
paragraph 2 is approved:

SIGNED

Director of Logistics

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MD/OSA: ☐ :ad (24 May 63)

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